

KENT HISTORY FEDERATION

Minutes of the Annual General Meeting held at 2.00pm on Friday 2 June 2017, in the Darent Room, County Hall, Maidstone

Present

Mrs Jackie Grebby (Chairman and Editor), Dr Maurice Raraty (Vice-President and Vice-Chairman), Revd Dr Peter Rowe (President, Secretary and Reviews Editor), Mr Robin Thomas (Treasurer), Mrs Jenny Blackburn (Member of KHF Executive Committee) and 15 representatives of affiliated societies.

1. Apologies for absence

Apologies had been received from Dr Tim Moreton (Kent Portrait Survey), Mr Richard Linning (KHF Committee and Sandwich), Dr John Bulaitis (Canterbury Christ Church University), Dr Sheila Sweetinburgh (Canterbury Christ Church University), Alan Ridgers and Christoph Bull (Gravesend), Sylvia Golding (Hawkhurst), Dr Mark Bateson (Kent Heritage Services), Irina Fridman (Medway Archive Centre), Jacqui Linning (Sandwich). Dr Nick Hudd (Tenterden), Dr Sandra Dunster (University of Greenwich), Dr Ben Marsh (University of Kent), Dr Mark Hurst (University of Kent), and Dr John Whyman (Personal Member).

2. Minutes of the Annual General Meeting held on 3 June 2016

These were approved as drawn and signed by Mrs Grebby.

3. Matters arising (not dealt with anywhere else in the Agenda)

None.

4. Chairman's Report

Mrs Grebby began by expressing the Federation's sorrow at the death on 22 May of Mrs Linda Moffat, who had regularly accompanied her husband Andrew to quarterly meetings. Andrew Moffat was at the meeting, and he spoke about Linda's funeral arrangements.

There had been a very successful One Day Conference in Sandwich in May, and Mrs Grebby had received lots of emails congratulating the Sandwich Local History Society and the Federation for putting on such a good conference. Favourable references were also made to the catering arrangements, which had been excellent. She mentioned that neither Jacqueline nor Richard Linning of the Sandwich Society was present to hear all the plaudits (they were in Athens on the day) but she would make sure they got to hear of them. The meeting showed its approval by a prolonged round of applause.

Mrs Grebby said how delighted she was that Richard Linning and Jenny Blackburn were prepared to remain on the Executive Committee having already successfully served their first year. She renewed her plea for new members to join the committee, especially needed at a time when she and Dr Rowe were looking to stand down as Editor and Secretary respectively in a year's time.

She referred to the recent problems with the Federation's website

(<http://www.kenthistoryfederation.org/>), and was pleased to confirm that all the issues had been resolved.

5. Treasurer's Report

Mr Robin Thomas presented to the meeting the Accounts for the year ended 31 March 2017 (attached). He talked through the figures and referred in particular to the *Journal of Kent History*. Expenditure amounted to £2951.37 whereas income was only £1851.80. There had been a similar imbalance in the previous year's accounts (£3026.08 and £1834.77). The reason for the imbalance was that the Federation now sent a free copy of the two issues of the *Journal* published each year to every affiliate of the Federation.

The One Day Conference in 2016, hosted by Smarden, had made a disappointingly small profit of about £20. The venue had been expensive.

Accounting for the cost of hire charges for the quarterly meetings in County Hall was becoming a headache. KCC had contracted out the hiring of rooms in County Hall, and he and the Secretary had had difficulties in getting clear answers from the subcontractors about confirmation of bookings and other matters. Mr Thomas was now awaiting invoices for the last six or seven quarterly meetings in County hall. To avoid making ever larger provisions to pay such bills when and if they were ever presented (the Federation were not pressing KCC or their subcontractors on the matter) he had made provision for the cost of only five unbilled quarterly meetings in County Hall. If all as yet undelivered bills ever materialised, he would argue that it was unfair to charge the Federation for more than the previous year's worth, as no hirer could be expected to set aside ever larger sums to pay bills that should have been delivered years and months before.

He mentioned that all but 21 affiliated societies had renewed their subscriptions for 2017/18.

He also mentioned that he was getting an increasing number of requests to arrange for payments to the Federation to be paid to the Federation's bank account (with Santander) electronically by BACS rather than by cheque. He would try to arrange for that to be possible within the next year. That said, he pointed out that he needed each affiliated society to contact him each year, at the same time as subscriptions were due, to confirm or alter the details concerning them which appears every six months in the *Journal of Kent History*. He feared that if payments were not made by post, societies would fail to furnish up to date information about themselves as currently happened when they sent him cheques.

The Accounts were approved *nem con*.

6 Election of Officers, the Executive Committee, and the representatives of the Federation to BALH

The nominees mentioned below, having been proposed by the Executive Committee, and the Executive Committee's nominees having been approved *en bloc* by the meeting, the following people were elected *nem con* to the posts preceding their names:

- 6.1 Chairman: Mrs Jackie Grebby
- 6.2 Vice-Chairman: Dr Maurice Raraty
- 6.3 Secretary: Revd Dr Peter Rowe
- 6.4 Treasurer: Mr Robin Thomas
- 6.5 Editor of the *Journal*: Mrs Jackie Grebby
- 6.6 Reviews Editor: Revd Dr Peter Rowe
- 6.7 Kent Portrait Survey: Dr Tim Moreton
- 6.8 Executive Committee: Jennifer Blackburn (Rusthall)
Richard Linning (Sandwich)
- 6.9 KHF rep to BALH: Miss Susan Lavender

(Note: President, Vice-Presidents and Personal Members are elected for five years. All other office holders are elected for one year. None of the President, Vice-President or Personal Members was due for re-election in 2017.)

Mrs Grebby asked if anybody else would be interested in joining the Executive Committee. One person indicated that they would consider the invitation. Mrs Grebby explained that if anyone were interested during the course of the next twelve months, they should contact her and she would arrange for them to be co-opted to the Committee until the next AGM.

7. Any other business

None.

8. Date of the next Annual General Meeting

The next Annual General Meeting of the Federation would be held on Friday 1 June 2018, and it was anticipated that it would be in County Hall, Maidstone, as usual.

There being no further business, the Chairman closed the meeting at about 2.35 pm.

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Date:

Chairman

Attachment: Annual Accounts 2016-17 referred to in the first paragraph of Minute 5 above.

Kent History Federation

Accounts for the year ended 31 March 2017

	2017	2016
	£	£
Income and Expenditure		
Income		
Affiliation Fees and Donations	1,593.00	2,125.00
Day conference	2,156.50	1,998.00
Bank Interest	34.12	42.27
Journal including advertising	1,851.80	1,834.77
	5,635.42	6,000.04
Expenditure		
Administration and website	-163.68	-430.14
Hall Hire	nil	nil
Journal	-2951.37	-3026.08
Insurance	-65.00	-65.00
Donation	-500.00	nil
Day conference	-1,860.70	-1,315.81
	-5540.75	-4837.03
Surplus/ (Deficit) for year	94.67	1,163.01
Balance at Beginning of year	9,891.37	8,728.36
Balance at End of year	9,986.04	9,891.37
Held as		
Santander Current Account	4,238.01	4,177.46
Santander Deposit Account	35.33	35.33
National Savings Account	5,712.70	5,678.58
Cash	nil	nil
	9,986.04	9,891.37
Amounts due for payment		
Hall Hire - estimated	-1,330.00	-1,330.00
Amounts received /paid in advance		
Sandwich (Smarden))Visit	-1,400.00	-1,427.00
Expenses Sandwich (Smarden)	nil	nil
Journal of Kent History prepaid	-350.00	-350.00
Affiliation Fees 2017/8 (2016/17)	-1,065.00	-1,140.00
Net assets at 31 March 2017	5,841.04	5,644.37

Notes

The amount shown for affiliation fees is the amount received in the year

The amount shown as prepaid for the journal has been estimated

These accounts have not yet been independently reviewed

Amounts due for hall hire are estimated

R G Thomas Treasurer

30-Apr-17

Income	Smarden	Elham
2015/6	1427	1095
2016/7	756.5	571
Expenses		
2015/6	nil	-120
2016/7	-2156.5	-1316
Profit	27	230